

Tapestry Board Meeting Minutes – Thursday, February 22, 2024

Board Members Present: Hollie Benton, President; Judine Pattinson, Vice President; Kevin Geraghty, Treasurer; Susan Knutson, Secretary; Art Bjorngeld, Mary Wells, and Hristina Markova. **(Absent:** Carrie Guenther) **Also present:** Heidi Van Schooten, standing in for Sherisa

The NEXT BOARD MEETING will be Thursday, March 28, at 7pm CST.

General Administration:

- **Board minutes approved** from January 6 and January 25
- **Recruitment Committee** confirmed that three board members will complete their terms this summer but all agreed to stay on: Susan until at least the end of the year, Hollie for at least another year, Kevin indefinitely. No new board members are required at this time. Recruitment targeted at specific skills in Human Resources, Writing/Editing, and Fundraising/Development is postponed until CRM data is available.
- Remaining **Thank You Notes** for 2023 Donors are requested by this weekend.
- Art invited everyone to experience the ‘flipped room’ at contra dance this Saturday

Summary of executive report from Heidi:

- Sandra Carlo was hired on Feb. 5 as Building, Booking, Events Coordinator
- A photographer was hired and has begun taking pictures at programs. Photo waivers are being obtained from those photographed.
- Now that Xcel finished their electrical upgrade, Tapestry’s contractor hopes to complete the HVAC work on Friday, March 1st. The building would be without power for a few hours.
- After some delays, updates to the Tapestry phone line should be ready by the end of February so that the migration of files can be done in March. It was noted that the Board Effectiveness Committee cannot continue organizing files until migration is complete.
- At the insistence of our insurance carrier, Tapestry is now collecting and storing participant waivers.
- Applications for Marketing Director will be accepted through March 24, 2024, with interviews expected to begin the first week of April.

In New Business, the Board....

- Agreed to contribute towards a gift for Sherisa and family in honor of new son Benji
- Approved Sick and Safety Leave in compliance with state laws
- Requested further revisions to Policy 501 EXPECTATIONS OF DANCE CONDUCT and postponed final approval to the March meeting.
- Approved proposal to charter a Scholarship Committee
- Approved Development Committee Charter
- Approved Membership Model Committee Charter, Timeline, Survey
- Approved the new Mission Statement and most Values. Requested that the Diversity, Equity, and Inclusion Committee work further on expressing the Value of Cultural Equity and Inclusion.